Student identity verification begins when a student is first admitted to Wesley College. When a student completes an application online through the My.Wesley.edu website, an email is automatically generated and sent to the student’s submitted email address. This email contains the student’s login credentials. Students can then access the My.Wesley portal, which is protected by standard login/password authentication protocols, as a candidate role (limited access). The Admissions Department then works with the students via phone, email, and on-site visits, to verify information from the application and student identity, as well as work with the student until they have deposited. Once a student has deposited and has enrolled in courses, they are automatically updated to a student role and will be able to access areas related to students in My.Wesley. The My.Wesley portal is part of the Jenzabar Internet Campus Solutions (JICS) and Jenzabar EX Enterprise Resource Planning solution and maintained by the Office of Information Technology. Student Identity Verification also falls within the broader computer use policy of the College found in the Student Handbook which can be accessed through our Student Affairs web page.

Students enrolled in online courses access them via the same login/password protocols to ensure consistent student identity verification. To ensure the integrity of online testing, Jenzabar e-learning allows instructors to set up a lock-out screen which locks a student out of the test if the student leaves the test screen at any time. In addition, instructors have the ability to use the Respondus LockDown Browser. This browser locks down the test environment, ensuring that students cannot take screenshots, copy/paste, print, view other websites, or use other applications such as instant messenger or email while taking a test. Furthermore, the test is locked if internet connection is lost on the device during the test.

There are no additional charges to the student for identity verification via the My.Wesley portal.

FERPA compliance is ensured not only by the student identification verification
process explained above but also by access protocols that restrict non-student access only to the instructor-of-record of the online course. The instructor-of-record only has access to student information related to the course.

Wesley does not offer correspondence courses, so this information is specific to distance or online learning.