Updated 9/15/16

Wesley College

TUITION ASSISTANCE BENEFIT APPLICATION

(Submission deadline May 31, 2017)

All full time employees and their dependents are eligible for consideration for the Tuition Assistance Benefit (tuition waiver). The College's policy regarding eligibility requirements are outlined in staff policy 4.11 – Policy on Tuition Assistance which can be found on the Wesley HR page, staff policies.

Please provide the following information:

EMPLOYEE'S INFORMATION: (**Please print**)

Name: _____
Last First MI

Position: _____ Department: _____

Date of Hire: _____

STUDENT'S INFORMATION:

Name_____ Relationship to employee_____
Last First MI

Anticipated Professional Discount Enrollment Semester & Year: _____ _____

Anticipated Professional Discount Program Class Year: Freshman Sophomore Junior Senior

Anticipated Student Classification _____ Full Time _____ Part Time _____# of credits if PT

Anticipated Program _____ Undergraduate _____ Graduate

Program of Study _____

Supervisor Approval (for employees only) _____

Please sign below indicating your understanding of the tuition assistance program at Wesley College. Students must apply for and accept all Federal and State grant aid prior to the application of tuition assistance. Wesley Tuition Assistance does not cover room, board and other non-tuition fees and replaces any merit aid that may be received. Please contact the Wesley Financial Aid Office at (302) 736-2494 if assistance is needed with the financial aid process.

_____ _____
Employee Spouse/Dependent

UPON COMPLETION SUBMIT TO:

Wesley College
HR Office – CC318