4.5 – Policy on Holiday Leave

**Purpose**

Through this policy Wesley College (“Wesley” or the “College”) seeks to establish a policy on Holiday Leave.

**Applicability**

This Policy applies to all full time, regular, 12-month Wesley College staff.

**Policy Statement**

The following days are provided each year as holiday leave and may be updated from time to time:

- New Year’s Day
- Martin Luther King Day
- Good Friday
- Easter Monday
- Memorial Day
- Independence Day
- Labor Day
- Veteran’s Day
- Thanksgiving Day
- Day After Thanksgiving
- Christmas Eve
- Christmas Day

The President reserves the right to designate additional closure days each year.