The 403(b) Plan - Why It Is Important to You

The 403(b) Plan sponsored by Wesley College is a valuable benefit. It offers you an excellent opportunity for long-term saving — even if you’re only able to save a little right now.

Saving now is important because people are living longer and many want to retire at an earlier age. Furthermore, personal savings and Social Security may not be enough to support your standard of living at retirement. Moreover, factors such as inflation and taxes can eat away at your retirement savings.

Learn more about saving for retirement — including how to contribute to the 403(b) Plan, what type of contributions will be made on your behalf by Wesley College and more...

When can I participate?

There is no age or service requirement to make salary reduction contributions to this plan; employees who are non-resident aliens with no U.S source income may not contribute to the plan.

Additionally, the following class or classes of employees may not participate in this plan:

- All employees who are students performing services described in Section 3121(b)(10) of the Internal Revenue Code.

Why should I contribute?

There are a number of advantages to contributing to Wesley College’s 403(b) Plan.

- Pre-Tax Contributions: Through salary reduction, your contributions are deducted from your paycheck before they can be taxed as ordinary income. You pay less in income taxes now, because your 403(b) contributions lower your taxable salary.
- Tax-Deferred Growth: Any investment or interest earnings are not subject to federal income tax until they are withdrawn.
- Possibility of Lower Tax Bracket at Retirement: Chances are your federal income tax bracket will be lower at retirement. As a result, your future income tax obligation for your 403(b) withdrawals could be less than if federal income taxes had been paid in your current tax bracket.
- Compounding: Compounding is the principle of reinvesting your earnings. The earlier you start saving, the longer the period of time over which you can accumulate investment return.

How much can I contribute to the plan?

The maximum contribution permitted by the Internal Revenue Code (IRC) is $18,000 in 2016. In the year that you reach age 50, and for each year after that, you are eligible to make additional catch-up contributions. For 2016 that amount is $6,000. In addition, there is a special catch-up provision for participants who have completed 15 years of service with this employer. The special catch-up amount allowable varies depending on the specific circumstances. Please refer any questions concerning the allowable amount to the Contact identified in this booklet. All limits apply only to salary reduction contributions.

All of your contributions excluding loan repayments to the plan are made through salary reductions withheld from your pay. You may not contribute to the plan by check or any other form of payment, except for a direct rollover from another eligible plan.

Am I permitted to make Designated Roth Contributions (DRCs)?

The Wesley College 403(b) Plan permits you to designate all or a portion of your contributions as DRCs. If you elect to do so, that portion of your salary reduction contribution designated as Roth Contributions will be subject to current federal income taxation. Generally, the amount you contribute as DRCs, and the earnings on those DRCs are not subject to federal income taxes when distributed to you. If you make DRCs they will be aggregated with any pre-tax elective deferrals when determining your overall elective deferral annual limit.

When and how much does Wesley College contribute to the plan?

The Wesley College 403(b) Plan includes an employer
Matching Contribution.

There is no minimum age or service requirement to receive employer Matching Contributions under this plan.

**Employer Matching Contributions on your behalf:**
If you meet eligibility requirements, then your employer will make a Matching Contribution equal to 100% of the salary reduction amount you are contributing during the plan year that does not exceed 6% of your compensation received during the plan year.

**What is vesting and when am I vested?**
Vesting means you are entitled to the value of your individual account attributable to employer contributions, even if you terminate employment with Wesley College before retirement, provided you satisfied the service requirements below upon termination.

The value of your individual account attributable to your own contributions is always fully and immediately vested.

**Matching Contribution Vesting:**
The value of your individual account attributable to employer Matching Contributions is fully and immediately vested from your date of participation in the plan.

**Automatic Vesting:**
The account value of employer contributions is fully and immediately vested when you reach age 65 or if you are totally and permanently disabled or die.

**What is a QDIA and how does it affect me?**
If you do not make an affirmative allocation election because you were not automatically enrolled or for any other reason, then any contribution to your account, both salary reduction contributions (if applicable) and employer contributions (if any), will be allocated to the Qualified Default Investment Alternative your employer has selected. Wesley College has selected the Mutual of America Retirement Funds as its QDIA.

**How can I invest my money?**
Mutual of America's group annuity contracts make available an Interest Accumulation Account and Separate Account investment funds, which provide a range of differing securities, classes, styles and objectives. All of the funds have strong liquidity characteristics, and none of them bears a degree of risk that is so unusually high that it would be inappropriate as a retirement plan investment alternative. These funds also provide participants with a choice of different investment managers. Together with the Interest Accumulation Account, these funds are designed to appeal to the differing risk tolerances, circumstances and objectives that can be expected to be encountered among a range of employees participating in retirement plans.

**Can I take a Loan?**
You may request a loan based on the vested value of your individual accounts except for employer contributions, which are not available for loan purposes, and the portion attributable to your Designated Roth Contributions (and their earnings). To find out if you are eligible, how much you can borrow and the terms and conditions of the loan please visit our website at www.mutualofamerica.com or call our Loan Specialists at 1-800-468-3785.

**When can I start receiving benefits from the Wesley College 403(b) Plan?**
In general, vested Employer and Employee contributions may be withdrawn for the following reasons:

- Disability
- Termination of employment
- Plan termination

Additionally, your plan permits withdrawals of vested Employer and Employee contributions due to:

- Hardship (however, Employer Contributions and associated earnings may not be withdrawn for this reason)
- Attainment of age 59½

**What is a Hardship withdrawal and when is it available?**
A Hardship is generally defined as an immediate and heavy financial need by you, or in some cases by certain of your family members, dependents or beneficiaries. Under the plan, Hardship situations are limited to purchase of (and certain repairs to) a principal residence, certain tuition expenses, certain funeral expenses, certain medical expenses, and payments necessary to prevent eviction from (or the foreclosure of a mortgage on) your
principal residence.

The Hardship withdrawal cannot exceed the amount of the immediate need, including amounts necessary to pay any federal, state or local income taxes or penalties reasonably anticipated to result from the withdrawal.

Before you can qualify for a Hardship withdrawal, you will be required to make any available withdrawals and take any available loans from this and other retirement plans.

After taking a Hardship withdrawal, you will not be permitted to make contributions for a period of six months to this or any other retirement plan maintained by your employer, except for mandatory contributions to a defined benefit plan.

What distribution options are available to me?
- A lump-sum payment
- Periodic partial withdrawals
- Rollover of funds to another eligible retirement plan or an IRA
- Specified Payments Option (SPO)
- A guaranteed lifetime annuity
- Automatic Minimum Distribution Option (AMDO) to satisfy minimum distribution requirement upon attainment of age 70 ½

NOTE: If your balance does not exceed $1,000 at the time of termination of employment, you will receive a mandatory distribution of your account balance.

Can I roll over my balance from a prior employer’s retirement plan?

Once you are participating, you may also make a rollover contribution to this 403(b) Plan with Wesley College. A rollover contribution is a distribution you are entitled to receive from another eligible retirement plan, which you transfer into this plan. Examples of rollover contributions to this plan are eligible distributions from Tax-Deferred Annuity (TDA), 403(b) Thrift, 401(k), 401(a) Defined Benefit and 401(a) Defined Contribution plans, as well as from an Individual Retirement Annuity (IRA). This plan will not accept any after-tax contributions, except for Designated Roth Contributions.

To find out if your balances under previous employer retirement plans are eligible for a rollover distribution, please contact your Mutual of America representative in the Philadelphia Regional Office.

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**Even the smallest contribution amount can make a huge difference.**

**A LITTLE GOES A LONG WAY!**

<table>
<thead>
<tr>
<th>THIS MUCH PUT ASIDE EACH MONTH:</th>
<th>GROWS TO THIS MUCH IN 20 YEARS:</th>
<th>WHAT IT AMOUNTS TO EACH MONTH*</th>
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</thead>
<tbody>
<tr>
<td>$12</td>
<td>$5,441</td>
<td>SMALL PIZZA</td>
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<tr>
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<td>$9,069</td>
<td>2 MOVIE TICKETS</td>
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<tr>
<td>$50</td>
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*This illustration assumes a tax-deferred investment with a hypothetical average annual rate of return of 6% compounded monthly. This is NOT a prediction of any type of investment, nor is it representative of any investment strategy. Investment returns are NOT guaranteed and your actual return may vary significantly.

*These prices are based on reasonable assumptions - local prices may vary.

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**How can I access my account?**

You can access your account at the Mutual of America website, www.mutualofamerica.com, under "My Account."
Once logged in, you can transfer balances between the Interest Accumulation Account and Separate Account investment funds.* Allocation changes can also be processed under "My Account." When you make an allocation change, you must select the funds to which future contributions should be allocated, as well as the percentage of total contributions to be applied to each selected fund.

Additionally, you can view the following:

- A breakdown of the individual fund balance and the total account balance for each plan, plus contribution information and current allocations for that plan.
- Recent Financial Transactions
- Year to date Personal Rate of Return, as well as for the prior 3 months, 1 year, 3 years, and 5 years.
- Quarterly Investment Performance
- Detailed information for each of the Separate Account investment funds, such as Objective, Fund Manager, Top Ten Holdings and Industry Allocation.
- Quarterly Statement of account (if signed up for eDocuments)
- Helpful Articles and Tools

* Subject to Mutual of America's Frequent Transfer Policy.

**I have a question about my 403(b) Plan, who can I contact?**

Please contact Heather Schalk at (302)736-2306 if you have any questions concerning your 403(b) Plan with Wesley College.
This highlights brochure generally explains basic provisions of the plan. It is not the complete plan document nor does it in any way alter or modify any of the provisions of the plan document. If there are any inconsistencies between the information in this brochure and the actual plan document, the actual plan document controls. It also contains a general discussion of some federal tax laws. It does not discuss state or local taxes, nor is it intended as tax advice.