**Federal Work-Study/ Wesley Work-Ship Job Description**  
**School Year: 2016-2017**

<table>
<thead>
<tr>
<th><strong>Job Title:</strong></th>
<th>Track Study Hall Leader</th>
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<tbody>
<tr>
<td><strong>No# of Positions Available:</strong></td>
<td>2</td>
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</tbody>
</table>
| **Job Types Available:** | **FWS:** Yes  
**WWS:** Yes |
| **Supervisor:**       | Stephen Kimes           |
| **Department:**       | Track/ X-Country        |
| **Location:**         | Track/ X-Country Office @ Wesley West |
| **Contact Information:** | 302-736-2384/ 410-404-8835/ Stephen.kimes@wesley.edu |

**Job Duties:**
- Conduct & Lead Daily Study Hall Sessions
- Take Attendance for Head Track Coach

**Special Abilities/ Skills:**
- Excellent Computer Skills
- Excellent Communication Skills
- Organized
- Strong Math and Writing Skills Required

**Work Schedule:**
- Work Hours - M-F 7p-9p
- Individual work schedules will be arranged around the employee’s class schedule.

**Additional Comments:**
- Education, Math, Liberal Arts Majors highly considered