“CONTRACT FOR DEGREE” (UPON READMISSION AFTER EXTENDED LEAVE OF ABSENCE)

A student who has not been enrolled in Wesley College for seven or more years must reapply through the Academic Affairs Office. Acceptance and contract conditions will be determined by the Department Chair of the intended degree program, the Director of Student Advisement, and the Vice President of Academic Affairs. A $200 application fee is required.

An Extended Leave student must complete his/her degree program under the requirements of the catalog current in the year in which he/she is readmitted. All work must then be completed within a 24 month timeframe. Failure to complete all work will result in the cancellation of the contract. The Extended Leave student desiring to continue would be required to undertake a new application for Readmission and a new contract (following the newest catalog). Progress toward completion of the contract will be monitored by the Director of Student Advisement and the Registrar’s Office.

In the event that a student wishes to complete 12 or more credit hours of the degree requirements at another institution, he/she must have the courses approved by the Registrar’s Office. Official transcripts of all completed work must be received by the Wesley College Registrar’s Office prior to the Extended Leave student submitting a Petition to Graduate. Wesley College reserves the right to revoke this contract at anytime if an Extended Leave student is in violation of the conditions set forth here.

☐ I am declaring a major in ______________________________. I wish to be accepted into Wesley College’s Extended Leave Readmission program. I acknowledge that (1) I must follow exactly the contract plan for my degree program as outlined by the Wesley College Registrar; (2) I must make satisfactory academic progress and maintain a grade point average of 2.00 or greater; (3) I must complete all required course work within 24 months of signing this agreement; (4) I must have my class schedule approved by the Director of Advisement and register for classes each semester during my designated registration period; (5) If I change my major, my contract is voided. Other events based on my actions that may void the agreement include failure to complete all degree and program requirements, dropping or failing a course, withdrawing from the college, failing to pay fees, and/or disciplinary actions.

______________________________________         _______________________________
Student Name (Please Print)                                                                                          Student ID number

______________________________________         _______________________________
Student Signature                                                                                                               Date

______________________________________        _______________________________
Department Chair                                                                                                             Director of Advisement

______________________________________        _______________________________
Vice President of Academic Affairs                                                                                  Registrar
Continuation of
“CONTRACT FOR DEGREE” (UPON READMISSION AFTER EXTENDED LEAVE OF ABSENCE)

Student Name _______________________________   ID Number __________________

Conditions:

Date of last attendance at Wesley College: _____________________________________

Current Catalog Year _____________              Major ______________________________

Readmission Date _________              Readmission Fee Paid Date ____________________

All work to be completed by Date (24 months) ___________________________________

G.P.A. when left Wesley _________    (If below 2.00, see line below)

   Number of classes required to raise G.P.A. to 2.0 or above (if achieve all A’s) ________
   Date by which G.P.A. must be above 2.0 ____________________________________________

Planned Transfer Credits:

Name and Location of Institution ________________________________________________

   Attach list of courses taken or planned, complete with course descriptions. For courses already
taken, request official transcripts from all schools to be sent directly to the Wesley College
Registrar’s Office by this date ____________________________.

Planned Wesley College course sequence:

_________________________________            ___________________________________
_________________________________            ___________________________________
_________________________________            ___________________________________
_________________________________            ___________________________________
_________________________________            ___________________________________
_________________________________            ___________________________________

Wesley
COLLEGE
Great Things Await